

Minutes of the Ordinary meeting of
GOODRICH & WELSH BICKNOR GROUP PARISH COUNCIL
THURSDAY 1ST MARCH 2018 at 19.30 hrs
at Goodrich Village Hall

Attendees: Cllrs. Nigel Roper (Chairman), Richard Barradale-Smith, Robin Hulse, Martin Rowberry, Mrs Lorna Vaughan arrived late), Mrs Sian Watson (arrived late)

Present: 4 members of the public including Ken Gort (NDP Steering Group Chairman), Miss A Jones (Clerk)

1. **APOLOGIES** – Cllrs. Lance Harbord and Mrs Sian Watson (although she subsequently did attend)

2. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – None declared

MEMBERS OF THE PUBLIC AND THE COUNTY COUNCILLOR WERE INVITED TO ADDRESS THE COUNCIL

A resident asked about neighbour notifications for planning applications dealt with between meetings. The Clerk explained that near neighbour notifications relating to planning applications were historically sent by Herefordshire Council but that they had ceased these some years ago. As a result, the only notification is the notice that needs to be placed by the applicant. This is exactly the same for applications dealt with via the parish council Policy For Dealing With Planning Application Between Parish Council Meetings, although there would have been a notice on the notice board.

19.34 hrs Cllrs. Mrs Vaughan and Mrs Watson arrived with one member of the public

Ken Gort provided a brief update on the NDP, as follows:

- The regulation 14 Consultation was due to commence 12th March and run for 6 weeks.
- Hard copies of the documents will be available at Ross library, the Cross Keys public house, Ye Hostellerie public house and St Giles Church.
- All documents are available on the NDP web site, which can also be accessed via the new parish council web site.

3. **APPROVAL OF MINUTES FROM THE MEETING ON 1ST FEBRUARY.**

It was resolved that the minutes from the meeting on 1st February were a true record of and they were signed accordingly by the Chairman.

4. **PLANNING APPLICATIONS**

(a) **Applications Received - None**

(b) **Applications Decisions / Determinations**

P163251 Land at Bivia Court, Goodrich, HR9 6JB

Erection of 9 no. one, two three and four bedroom dwellings, parking, landscaping, drainage and other associated engineering works. Vehicular access to be provided from Springfield Road. Revised documents.

Permission Granted

180351 & 180552 St Margarets Church, Coppet Hill

Approval of details reserved by conditions

(c) **Applications dealt with between meeting**

172264 Charlton, Coppet Hill, Goodrich

Proposed new triple garage and studio store over in roof space to replace existing car port. Amended drawings.

The parish council raised no objection to the amended plans

5. **NEW ITEMS**

(a) **Highways**

- It was resolved that no new matters needed to be reported but the following should be chased up:
 - Why only some of the potholes on Coppet hill have been filled, but others left.
 - Why the surface / pothole near Cross Keys has not been repaired

(b) **Moors Meadow / Greenspace**

- Clerk advised that there was no update on the progress of the purchase

- Cllr. Hulse advised that the gate post to the play area had been replaced free of charge by Gordon Jenkins. He also advised that Greenspace charity will continue, and will be looking into the muddy areas by the bridge and some tree thinning.
- ACTION :** Clerk to write letter of thanks to Gordon Jenkins
- **It was resolved** that the council instruct the services of RoSPA Playsafety to carry out the play area safety inspection for 2018, at a cost of £66.50 + VAT, following issues with the service provider in 2017.

(c) Litter and 2018 Litter Pick event – Cllr. Hulse updated on arrangements:

Date Saturday 10th March

Start time 10.30am – at school car park

Litter picking equipment to be picked up from Balfour Beatty on Friday 9th and further equipment has been arranged by a resident also.

ACTION : Clerk to write to Highways England requesting the removal of litter from the A40 verges and laybys.

(d) Telephone kiosk (missing) – Council to consider ongoing concerns raised by residents regarding the failure to return / replace the kiosk

CARRY FORWARD – until the Chairman can speak with the owner regarding details of the contractor who took it.

(e) Annual Parish Meeting – It was resolved that the Annual Meeting of the Council, Annual Parish Meetings and Ordinary meeting Council would be held on 3rd May 2018 with the start time of the first meeting brought forward to 7.00p, to ensure sufficient time. The meeting will include the usual reports and an formal NDP update.

(f) Wye Valley Challenge – council considered the proposed route and discussed whether there were any matters requiring action or consideration by the organisers. **It was resolved** that there were no areas of concern to be raised by the parish council at this time.

6. CORRESPONDENCE (General)

(a) HEREFORDSHIRE COUNCIL

- BBLP – notification that the role of Contract Director will temporarily be taken on by Andy Williams for 6 months while Alasdair MacDonald is seconded elsewhere.

(b) HALC

- **Information Corner –** including: External Auditor update, GDPR (advice that the Clerk cannot be the Data Protection Officer (not legal) so HALC will be arranging for a DPO that all member PCs can pay to provide the service (at minimal cost to PCs)
- NALC advice on “financial assistance to the Church”.

(c) Richard & Fiona Swithenbank - Letter, for distribution to councillors, regarding the closure of Jolly's and the Post Office.

It was noted that the impact of the castle shop on the village had not been fully understood by all councillors and that with the castle having its own shop and café, it no longer brought any benefits to the village as a whole.

7. CORRESPONDENCE (Consultations / reports etc.)

(a) HEREFORDSHIRE COUNCIL – Hereford Transport Package (HTP) consultation – exhibition available to view in Hereford library from 19th February to 20th March with staff available to answer questions on Saturday 10th March between 11am and 2pm

8. MEETINGS, TRAINING AND SEMINARS

Thursday 22nd March – Balfour Beatty – Parish Councillor briefing at Thorn Depot, Hereford at 2pm or at Kingsland depot on 28th March

9. FINANCE

(a)	Statement of Accounts (after paying February expenses and March Clerk's wages)		
	Treasurers Account	£	18,674.17
	Petty Cash	£	12.19
(b)	Grant Applications under Section 137 of the Local Government Act 1972		
	None		

(c)	Un-cleared cheques as at 29/01/18		
	Grant Thornton (External Audit services)	£	120.00
	A cheque had been detailed here as uncleared on the agenda – in error		
(d)	Adverse variance to budget (2017/18)		
	Clerk's computer provision (new printer – NB this purchase is covered by a grant)	£	113.00
	Stationery and printing (NB this includes cartridges for the new printer)	£	79.33
(e)	Cheques for Payment - None		
(f)	Other Payments - Clerk's wages and office allowance (28th March 2018 – s/o)	£	310.36
(g)	Income Received - None		

- (h) Independent Internal Audit** – Clerk advised that Mr Binns was unable to provide the service for 2017/18. **It was resolved** that Mr Iain Selkirk would be asked to provide the service for 2017/18 at a cost of £75.00.
- (i) Review of Financial Regulations and Risk Assessments** – **It was resolved** that the procedures were considered fit for purpose at the present time, considering the size and duties of the council, but that they should be reviewed once the effects of the new data protection legislation were better understood.

10. INFORMATION SHARE – NOT REQUIRING FORMAL DISCUSSION / DECISIONS / SPEND

- The recently erected mast we for emergencies and not general phone signal
- A PCSO was likely to attend a meeting in the near future.

11. ITEMS FOR NEXT / FUTURE MEETINGS

- Data Protection – new legislation update (after attending course being held by HCC)
- Second landslide at Coppet Hill
- Solutions update

12. NEXT MEETING

Thursday 5th April 2018 – it was noted that the date of the April meeting may need to be altered to accommodate Clerk availability.

Meeting ended at 20.19 hrs

Certified as an accurate record of the proceedings of the meetings of Goodrich & Welsh Bicknor Group Parish Council held on 1st March 2018.

Signed :

Date :

Chairman